

Cookeville Ninja Challenge 2023

BOOTH APPLICATION & AGREEMENT



Event Date & Time

Saturday, February 25th, 2023 9:00am - 4:00pm

Hyder-Burke Pavilion

Thank you for your interest in being a vendor at the Cookeville Ninja Challenge 2023, a fundraiser to benefit Hope Center Adoption & Family Services. The event will take place at Hyder-Burke Pavilion and includes a 125-foot ninja style course, food, vendors, and other family friendly activities. Food vendors will be set up in front of the pavilion for participants and visitors enjoyment. Eligible vendors must be approved by Hope Center.

VENDOR AGREEMENT:

I, _____, agree to rent booth space at Cookeville Ninja Challenge 2023 in the area assigned to me. A clean-up deposit and photos of items to be sold (if applicable) are due to Hope Center at the time the space is reserved – no later than Friday, February 24th, 2023.

FURTHERMORE.

- I agree to indemnify and hold harmless **Hope Center Adoption and Family Services, Hyder-Burke Pavilion, Cookeville Ninja Challenge** and the staff and boards of these organizations against any claim or action of any cause. Security for the area is provided by Cookeville City Police; however, neither the City of Cookeville, Hyder-Burke Pavilion, or Hope Center are liable for loss, theft, or damage.
- I will submit a menu with a list of items to be sold four (4) photos of my work or booth to Hope Center for consideration. Please circle any items that are primary or essential to your business. Hope Center/Cookeville Ninja Challenge reserves the right to restrict vendors and items to prevent the excessive repetition of items sold. Hope Center/Cookeville Ninja Challenge also reserves the right to reject any vendors who misrepresent their work in photos. Notification letter will be mailed along with photos and not deposited checks of vendors who are not accepted to the festival.
- I understand that Hope Center/Cookeville Ninja Challenge has the right to refuse rental or booth space for any reason.
- I understand I am responsible for charging and paying state taxes.

- I understand that I must abide by the following set up time constraints:
 - **Set up: Saturday, February 25th, 2022 6:30am - 8:30am**
 - **No vehicles are allowed in loading areas after 8:30am. Please remove your vehicles by this time.**
 - **Tear down: Saturday, February 25th 4pm-6pm, 2023 4:00p - 6:00p**
 - **Your space must be vacated by 6:00pm following the conclusion of the event at 6:00pm. Failure to leave your designated space by this time will result in the forfeiture of your cleanup deposit.**
- I understand that it is my responsibility to return the area in and around my booth to the same or better condition than when I arrived. A \$100 cleanup deposit is included with this contract. I understand that I will forfeit this deposit if I do not clean up my space to the satisfaction of event management. Prior to departure, event management will inspect my space in order for me to get my cleanup deposit back. I also understand that I will lose this deposit if I do not vacate my space by the appointed time.
- Any violation of this agreement, will permit the immediate termination for this agreement and forfeiture of clean up deposit fee. Hope Center reserves the right to ask any vendor to leave the premises if this contract is violated by the vendor.
- I understand that Hope Center has the right to refuse rental or booth space for any reason.
- All booth spaces include (1) 110 volt 20-amp electrical serve.

Vendor Signature

Date

**Please return the following page for
Vendor consideration and approval**

Hope Center Adoption & Family Services
235 W. Main Street
Cookeville, TN 38506
(931) 252-7159
hopecenteradoptions@gmail.com

Booth Size (Trailer Hitch Inc)	Saturday, February 25th 2023
10x10	No registration fee
20x20	No registration fee
Additional Space	No registration fee
Clean Up Deposit	\$100

Clean Up Deposit

Please include a check for Clean Up Deposit. This check will not be cashed and will be held until after the event. The check will be returned to you so long as you leave your space in a timely manner and in good condition. ***Make checks payable to Hope Center***

CHECKLIST OF ITEMS TO ENCLOSE WITH APPLICATION:

- _____ Example list of items to be sold
- _____ Vendor agreement, signed
- _____ 3-4 Pictures of Booth Set up and items to be sold
- _____ Check - \$100 Clean Up Deposit

VENDOR NAME: _____

ADDRESS: _____

EMAIL: _____

CONTACT PERSON: _____

CELL NUMBER (DAY OF EVENT NUMBER): _____

ITEMS YOU WILL BE SELLING: _____

SIGNATURE: _____ **DATE:** _____